



Our Ref.: 2010780/GEO/INV/CBC

GEO Capacity Building Committee

Geneva, 21 December 2010

Dear Member of the Capacity Building Committee,

On behalf of Brazil's National Institute for Space Research (INPE), it is our pleasure to invite you to participate in the 13<sup>th</sup> meeting of the Capacity Building Committee. The meeting is scheduled to take place at the Orotour Garden Hotel (<http://www.orotour.com.br>), Campos do Jordão, Brazil from 28 February to 2 March 2011.

This meeting will focus on the follow-up actions on the outcomes of the GEO-VII Plenary and Ministerial Summit in Beijing, implementation of the current Work Plan (2009-2011), the CBC Roadmap, capacity-building actions for 2012 -2015 Work Plan, the 2010 CBC-UIC Call for Proposals, etc. (please see agenda for more information).

For further information about your travel to Brazil, including letters supporting visa applications, please contact Ms. Hilcéa Ferreira ([hilcea@dpi.inpe.br](mailto:hilcea@dpi.inpe.br)). For further information regarding the meeting itself, you can contact the GEO Secretariat at [secretariat@geosec.org](mailto:secretariat@geosec.org).

Kindly confirm your attendance to both INPE ([hilcea@dpi.inpe.br](mailto:hilcea@dpi.inpe.br)) and GEO Secretariat ([secretariat@geosec.org](mailto:secretariat@geosec.org)).

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'José Achache', written over a vertical line.

José Achache  
Secretariat Director