

## UIC Draft Activity Plan: 2009 – 2015 (DRAFT STRAW DOCUMENT)

This plan incorporates key elements of other documents, and culminates in lists of activities which can then be added to, subtracted from, and prioritized in whatever time frame the Committee feels is reasonable.

A. GEO priorities for 2009 – 2010 (not ranked) for the UIC include [here we'd need the GEO Sec to weigh in that we have the correct set]

1. Identifying 2009-2011 Work Plan tasks that the UIC has an interest in.
2. Approving 2009-2011 Work Plan from the “user engagement” perspective.
3. Reconciling the Targets, Work Plan, and M&E documents and approaches during 2009
4. Identifying a UIC representative for the Monitoring and Evaluation Working Group and establishing appropriate task outcomes and evaluation processes for the UIC-interest tasks.
5. Completing the assessment of the GCI from the user perspective
6. Continuing to involve the various communities (user, CoP, scientific, resource/donor, etc.) in the work and progress of GEO
7. Identify from these various communities their best practices and include them in the best practices Wiki
8. Preparing for the 2009 Plenary
9. Preparing for the 2010 Summit
10. Continuing to automate task and other Secretariat support processes
11. Completing US-06-01 with the gathering of user requirements and populating the GEOSS Requirements Registry
12. Deciding whether to build on US-06-01 by creating a registry of user types and a registry of user applications to add to the GEOSS registries
13. Integrating the work of the committees to increase the number of societal benefits achieved by GEO

GEO Priorities for 2010 – 2015 include [GEO Sec and others weigh in here as well]

1. Making GEOSS a reality
2. Involving more Organizations and Members
3. Maintaining forward momentum
4. ???
5. ???
6. ???

B. UIC Terms of Reference Approach and Functions [this is from our own document, and should serve as our reference point – are we doing this??? And do we need to change the UIC terms of reference]

1. Make recommendations to GEO to improve the delivery of targets identified in the GEOSS Reference document.
2. Encourage the development of communities of practice.
3. Work with the communities of practice to identify existing inventories of major user requirements, their present status and gaps to be filled, including those carried out by existing mechanisms.
4. Recommend a mechanism to identify, document, and prioritize requirements of major stakeholders for current and future Earth observations, and review and update these requirements through consultation with stakeholders and in coordination with the GEO Science and Technology Committee.
5. Monitor and report to Plenary on the achievement of milestones and deliverables in the implementation of relevant elements of the GEO annual work plans.

C. Current UIC Activities [this is everything I can think of, but is by no means the complete list...and it's in no particular order]

1. Call for Participation with CBC (US-06/9-01)
2. Gathering of User requirements by SBA (US-06/9-02)
3. Development of a user requirements registry (has that been subsumed by US-06-02)?
4. Participation in the GCI evaluation process
5. Monitoring the UI component identified in each task sheet from now on
6. Working with the other Committees to incorporate expertise into our own activities and to lend expertise to theirs.
7. Expand upon existing Communities of Practice
8. Incorporate former IGOS-P themes into the UIC context
9. Prepare this activity plan and decide how often to update it
10. ???
11. ???

D. Activities, Priorities, and Owners/Shepherds/Whatever for 2009 - 2010 [here is where we take the list from part C, map back to other high priority issues, and make sure they're addressed with actual actions and owners. I've left out the owners for now...I've also not put these in any kind of priority order, nor have I divined what might constitute higher or lower priorities....]

Complete C1 and C2

Determine a process for handling/assessing/analyzing... inputs from C5

Determine next steps and produce a schedule and needed resources for completing C3

Continue to respond to C4

Work with Committee Chairs/C4 to determine the optimum schedule for joint meetings  
Work with the IGOS theme teams to define a process for incorporating the ongoing work of the IGOS themes into the GEO Workplan Tasks and into the UIC context of this document.

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Do we need to develop a roadmap for UIC use?

E. Activities, Priorities, and Owners/Shepherds/Whatever for 2011 – 20xx [here's where we map out where we want to be by year whatever, see what should be continued, or see what activities require a next step. This is where a roadmap of sorts would be useful. One can see the value of going step by step forward, but we should also know the 'forward to where' location.]

Take each activity to its next phase. For example, by 2011 there would be new inputs from the UI component on the tasks and whatever plan we've put in place to process those would be implemented now

Evaluate whether new User-oriented, over-arching tasks should be written

Do here whatever else makes sense.