

16th UIC Meeting • Oslo, Norway**31 August 2010 – 2 September, 2010****Location: Akersgata 59, Bldg R5, Room D2618
Oslo, Norway**

The primary purpose of the 16th UIC meeting is to plan Committee business for the next year, and complete preparations for the Plenary and Ministerial Summit in November.

The primary outcomes from the meeting include a draft version of the next Activity Plan, a final list of Ministerial meeting information, a way forward concerning the next analysis cycle for US-09-01a products, and progress on the User Engagement strategies.

Informal dinner (on your own expenses) for those who are around on August 30 – meet at 20:00 in the lobby of the Grand Hotel, (Karl Johans Gate 31). All UIC members are welcome.

A co-chair meeting is planned at 11.00 on August 31, room TBD; meet at the lobby of the Grand Hotel, (Karl Johans Gate 31) at 11.00 am, all UIC members are welcome.

Telecon/Webex information (see below)

Draft Agenda***Day 1 - Tuesday, August 31, Room D2618***

1. 1330 – 1430 Registration
2. 1430 – 1445 Introductions and Agenda (Moderator - G. Foley)
Review of logistics, objectives, deliverables, acceptance of agenda.
3. 1445 - 1500 Action Item Review - (Moderator – F. Pignatelli; presenter – J. Connery)
Objectives include presenting an overview of all outstanding UIC Actions and closing, assigning, or reaffirming all actions accumulated prior to this meeting.
4. 1500 – 1630 STC/ADC/CBC Coordination (Moderator – F. Pignatelli)
*STC and UIC has several joint activities (ST-09-01; ST-09-02) - K. Fontaine and H-P. Plag
ADC and UIC have an action to 'do' the GEO Label - TBD
CBC and UIC have possible joint interest in CB-09-05 (data democracy), CFP, URR (CBC might have input) – H. Ferreira*
5. 1630 – 1700 Break
6. 1700 – 1800 Action Item Planning
Objectives include a discussion of whether and how to carry forward outstanding Actions, how to distribute and track actions between meetings, and.....?
7. 1800 – 1830 Action Item Review
8. 1830 Adjourn.

Dinner on your own.

Day 2 - Wednesday, September 1, Room D2618

9. 0830 – 0900 Welcome and Presentation from the Host – Oystein or Norwegian delegation; logistics for the Friday tour, if it is arranged
10. 0900 – 1200 Ministerial and Plenary Preparation (Moderator – C. Dettmann and F. Pignatelli)
(see <http://www.earthobservations.org/meetings/geo7.html> for meeting information)
Topics for discussion:
Ministerial Task Force Update (review of any available documents)
Exhibit materials and contents (status)
Showcase support (status on Health showcase)
Committee presentation (who will prepare and present?)
Draft Declaration (discussion)
UIC meeting in Beijing? (user engagement session)
Other?
- Break as needed around 1030 - 1100
11. 1200 – 1300 Lunch
12. 1300 – 1500 Activity Plan (Moderator – G. Foley; Presenter – K. Fontaine)
Update on status
Plan to address whatever is left
Plan for next version
Other?
13. 1500 – 1600 Usability Testing and User Requirements Registry Demonstration and Discussion (Moderator – E. LeDrew; Presenter – H-P. Plag)
Progress report (incl. 20min WebEx discussion with ADC from 1500)
14. 1600 – 1630 Break
15. 1630 – 1800 US-09-01a Discussions (Moderator – E. LeDrew; Presenter – L. Friedl)
Status of individual reports
Status of overarching report
Roll-out of reports for Plenary
Next analysis steps
16. 1800 – 1830 Action Item Review (Moderator – F. Pignatelli; Presenter – J. Connery)
17. 1830 Adjourn.

Sponsored Dinner this evening, details TBC.

18. 0900 – 1200 User Engagement Planning (breakout sessions?) (Moderator - F. Pignatelli)
User surveys (incorporate CoP information) – K. Fontaine
19. Break as needed 1030
20. 1200 – 1300 Lunch
21. 1300 – 1600 Community of Practice Presentations (Moderator – E. LeDrew)
Community of Practice – updates since Reading; what they will exhibit or share in Beijing
GEOSS Chairs Proposal – T. Ranchin
CoP Guidelines (TBC) – E. LeDrew
Energy – T. Ranchin
Geohazards and Coastal Zone – H-P. Plag
22. 1600 – 1630 Break
23. 1630 – 1730 Next Meetings – Beijing, 2011 (Moderator – C. Dettmann/F. Pignatelli)
User engagement session – Nov 1 and 2, 2010
25 – 27 Jan. 2011, Vienna
ISRSE – 5 – 7 April 2011 (co-located meeting?)
24. 1730 – 1800 Report to the Plenary and ExCOM (both due Sept 20); UIC responsibilities
with ‘C4’ (presentation material for ExCOM meeting) (Moderator – C. Dettmann/F. Pignatelli)
25. 1800 – 1830 Action Item review
26. 1830 Adjourn and go get beer ☺

Day 4 - Friday, September 3, Norwegian Space Centre

Skoyen, 0212 Oslo, Norway
Phone: +47 22511800

http://www.spacecentre.no/English/About_NSC/Where_we_are/

1100 – 1300 Facility tour and luncheon (depending on how many can participate)

Attachment:

Technical information for teleconference as received from the operator:

Operator for teleconference will be meet.at.

From outside Norway FREEPHONE can be used: 0080088807777 – together with PIN-code 294737#

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SPAIN: Telefonica

GREAT BRITAIN: BT

SWEDEN: Telia Sonera

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Technical information for WEBEX

For those connecting to WEBEX, please send your email address to be used during the meeting to onesje@gmail.com, for an invitation with all necessary log-in information to be sent.