

GEO User Interface Committee

12th UIC Meeting • Melbourne, Australia

15 – 16 September 2009 • 9:30 – 17:30 local time
Location: Karstens Conference Centre (Room 1201)

Final DRAFT Agenda

The primary purposes of the 12th UIC meeting are to increase participation within this region; increase awareness of UIC activities across all Committees; prepare for the upcoming GEO Plenary in Washington, DC; explore strategic ideas for next year's Ministerial; provide for discussion forums for UIC Activity Plan elements; and review progress on UIC-led tasks in GEO 2009-2011 Work Plan.

The primary outcomes from the meeting include:

- development of Plenary report presentation and final presenter assignment
- evaluation of the Carbon CoP within the context of the scope of the Forest CoP
- assessment of completed Activity Plan elements and update of other elements
- discussion of and input to the GEO Sec review
- identification of UIC contributions for presentation at the Ministerial
- update on the M&E WG and discussion of role of UIC in future activities

Sunday, September 13 – UIC Co-Chair meeting. Please meet in the lobby of the Citi Hotel at 7pm; we'll find a place for dinner and go over the agenda and any other major points. Anyone is welcome to attend.

Agenda – Tuesday, September 15

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| 8:45 – 9:15 | 6:45pm 9/14 EDT; 10:45pm 9/14 UTC Registration & Coffee |
| 9:15 – 9:30 | 7:15pm 9/14 EDT; 11:15pm 9/14 UTC Welcome, Introductions, and Agenda (E. LeDrew, C. Dettmann, F. Pignatelli) <i>Review of logistics, objectives, deliverables, talking points for the Plenary report; Acceptance of agenda; if we have a local host, a welcome from the local host would be in order here.</i> |
| 9:30 – 9:45 | 7:30pm 9/14 EDT; 11:30pm 9/14 UTC Action Item Review - (F. Pignatelli) Overview of all outstanding UIC Actions – J. Connery <i>Goal is to close, assign, or reaffirm all actions.</i> |
| 9:45 – 10:45 | 7:45pm 9/14 EDT; 11:45pm 9/14 UTC SBA Analysis – (C. Dettmann) |

objectives include understanding the status of this task, determining whether the UIC should be providing additional assistance, providing an action plan if the answer is yes.

Overall status – L. Friedl via telecon

Earth Observation Needs in Germany – M. Nyenhuis

- 10:45 – 11:15 8:45pm EDT 9/14; 00:45am 9/15 UTC
Break
- 11:15 – 12:00 9:15pm 9/14 EDT; 01:15am 9/15 UTC
GEO 2009-2011 Work Plan Analysis – (E. LeDrew)
objectives include obtaining concurrence on the recommendations in that plan, which have already been submitted to the GEO Sec for consideration; if any major objections arise, those will be carried forward from this discussion
Overview of Analysis – L. Friedl (via telecon)
Discussion and concurrence
- 12:00 – 13:00 10:00pm 9/14 EDT; 02:00am 9/15 UTC
Draft Data Sharing Principles – (E. LeDrew)
objective is to understand the draft principles and how they apply to the UIC; comment is going to be due to the GEO Sec tbd – this is where comment will be gathered
Overview – L. Moodie
Discussion and recommendations
- 13:00 – 14:30 11:00pm 9/14 EDT; 03:00am 9/15 UTC
Lunch
- 14:30 – 16:00 12:30am 9/15 EDT; 4:30am 9/15 UTC
CoP Discussion (Part 1) – (F. Pignatelli)
objectives include understanding progress made by represented CoPs; understanding the nature of the proposed/new Carbon CoP; understanding the relationship between the Carbon CoP and the Forest CoP; making scope and other recommendations as appropriate
Updates from any CoP leads present
Presentation on Carbon CoP – R. Dargaville
- CoP Discussion (Part 2) – (F. Pignatelli)
objectives include coming to decisions/agreement/consensus/understanding on the bulleted issues
Open discussion:
- Scope of Forest and Carbon CoPs
 - CoP management in general
 - CoP initiation process
 - Other CoP issues
- 16:00 – 16:30 2:00am EDT; 06:00am UTC
Break

- 16:30 – 17:00 2:30am EDT; 06:30am UTC
Activity Plan – (C. Dettmann)
objective is to understand the status of the AP elements, determine where we need more effort, determine what we can say has been completed or is well underway for the Plenary report; to get more names for the elements
Status and Recommendations – K. Fontaine
- 17:00 – 17:30 3:00am EDT; 07:00am UTC
GEO Sec Review (E. LeDrew)
objectives include providing the appropriate inputs to the GEO Sec and/or identifying the process to gather and submit that feedback
GEO Secretariat Review Process Overview and Expectations (F. Ramos)
- 17:30 pm 3:30am EDT; 07:30am UTC
Adjourn

Agenda – Wednesday, September 16

- 9:00 – 9:15 7:00pm EDT 9/15; 2300pm UTC 9/15
Recap of Actions from Sept 15, Review of Agenda and Objectives – (Co-Chairs)
objective is to describe, agree, and assign actions, owners, and due dates
Action Items – J. Connery
- 9:15 – 10:15 7:15pm EDT 9/15; 23:15pm UTC 9/15
CFP – (K. Fontaine) – joint session with the CBC
objective is to understand the status of the CFP process, whether and how the UIC can assist, and any next steps for the UIC; CBC also wishes to discuss a joint CBC-UIC Plenary report
Overview and Update – L. Friedl (via telecon)
CBC-UIC Joint report – CBC representative
- 10:15– 10:45 8:15pm EDT 9/15; 00:15am UTC 9/16
Break
- 10:45 – 11:45 8:45pm EDT 9/15; 00:45am UTC 9/16
Monitoring and Evaluation WG – (K. Fontaine or C. Dettmann)
objectives are to understand the role of the M&E WG to determine the appropriate role for the UIC, discuss possible next steps, assign a lead to correspond to the AP element.
Update – Y. Gevorgyan
Discussion and Recommendations
- 11:45 – 13:00 9:45pm EDT 9/15; 01:45am UTC 9/16
2009 Plenary and 2010 Ministerial Planning (Part 1) – (C. Dettmann)
objective is to finalize the outline and/or adopt the draft report (if it's been written) with modifications based on the discussions of the past few days; need to determine roles for the next Plenary – who will present the UIC report?
Plenary Report Outline – co-chair
Discussion and Recommendation
- 13:00 – 14:30 11:00pm EDT 9/15; 3:00am UTC 9/16
Lunch
- 14:30 – 15:30 1:30am EDT 9/16; 04:30am UTC 9/16
2009 Plenary and 2010 Ministerial Planning (Part 2) – (C. Dettmann)
objective is to identify UIC contributions for the Ministerial, understand the schedule for planning and deliverables
Ministerial Planning and Schedule Discussion and Recommendation
- 15:30 – 16:00 2:30am EDT 9/16; 05:30am UTC 9/16
GEO-Wiki – (C. Dettmann)
objective is to present a status of this mapping tool that has applications across SBAs and CoPs
GEO-Wiki Status - K. Fontaine for Steffen Fritz

- 16:00 – 16:30 *3:00am EDT; 06:00am UTC*
Break
- 16:30 – 17:00 *3:30am EDT; 06:30am UTC*
Next Meetings – (F. Pignatelli)
Logistics Presentation – K. Fontaine for Gary?
Discussion and recommendations [we want to encourage UIC members to take ownership of the agenda prep to spread the workload; ask for volunteers at this point]
- 17:00 – 17:30 *4:00am EDT; 07:00am UTC*
Review of Actions and Objectives – (Co-Chairs)
AI review – J. Connery
Identification of Issues to be Carried Forward to the C4 – Co-Chairs
- 17:30 pm *4:30am EDT; 07:30am UTC*
Adjourn (C. Dettmann)
Thank all participants and go get beer! ☺